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**your place** to serve

AT WESTMINSTER PRESBYTERIAN



westminster  
*presbyterian*

TIME & TALENT OPPORTUNITIES

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# Spiritual Gifts

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Each one of us has been blessed by the Holy Spirit with unique *spiritual gifts*. They are who you are. They are why you gravitate toward certain things. They are what seems natural or easy for you, yet extraordinary to others. They are God-given skills, abilities, and talents through which God wishes to pour his love, mercy, and power into the lives of other people.

It takes many different types of people, skills, and talents to make Westminster what it is. There is no one set of people, one set of talents. It is all of us. It includes you. Paul explained it best to the Corinthians (1 Corinthians 12: 17-21):

*<sup>17</sup>If the whole body were an eye, where would the sense of hearing be? If the whole body were an ear, where would the sense of smell be? <sup>18</sup>But in fact God has arranged the parts in the body, every one of them, just as he wanted them to be. <sup>19</sup>If they were all one part, where would the body be? <sup>20</sup>As it is, there are many parts, but one body.*

We are one body; one body in Christ. There is a wide range of opportunities to use your gifts in this booklet. You are invited to share your interest in using your gifts in order to serve Westminster and beyond.

## Different Types of Spiritual Gifts

Administration	To understand the goals of a given segment of the Church ministry and to effectively keep the Church on course
Artistry/Craftsmanship	To use hands and minds to build God's kingdom through artistic and creative means
Discernment	To know with assurance of what to do to further God's love
Evangelism	To share the Gospel with unbelievers in a way that the unbeliever becomes a disciple
Encouragement	To offer to someone who is hurting spiritually or emotionally comfort
Faith	To possess extraordinary confidence in God's promises, power, and presence
Giving	To offer material blessings with willingness, cheerfulness and liberally
Hospitality	To offer lodging, food or fellowship welcomingly and effortlessly
Music	To praise God through various forms of worship to enhance the worship experience
Humor	To lighten our worldly woes with fellowship and camaraderie
Pastoring	To assume responsibility for the spiritual welfare of a group of believers
Intercession	To pray for extended periods of time with great positive affects
Service/Missionary	To identify undone tasks and get them done. To minister with whatever their Spiritual Gifts are to a different culture or community
Knowledge	To understand in an exceptional way the great truths of God's Word and to make them relevant to specific situations in the church
Teaching	To communicate the truths of God's Word so that others can understand and learn
Leadership	To motivate, direct and inspire God's people in a way they voluntarily and harmoniously work together
Wisdom	To understand God's will and work as it relates to living of life
Mercy/Healing	To restore health to the sick or to feel exceptional empathy and compassion for those who are suffering so that they devote large amounts of time and energy to alleviate it
Writing	To translate Bible truths into a written form that edifies, instructs and strengthens a community of believers

Westminster periodically offers a course entitled "Living the Faith, Discovering your Spiritual Gifts" that helps individuals discover their spiritual gifts. More information is available through Adult Ministries.

# Worship & Arts

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The Worship Committee oversees all aspects of the worship life of the church including weekly Saturday and Sunday worship services and additional services for Advent, Easter and other occasions. The Committee is responsible for music, preaching, communion, weddings, baptisms, funerals, greeters, ushers, audio-visuals, and other related activities.

## **Planning**

### **Worship Committee Member**

Monitor church services; coordinate ushers, greeters, communion preparers and servers, and other worship needs. Serve as an active committee member at monthly Sunday evening meetings.

*2 hours per month, 10-12 times a year*

### **Lake Brandt Worship Team Member**

Serve as a team member at monthly meetings to oversee and plan all aspects of worship life at the Lake Brandt campus.

*2 hours per month; 10-12 times a year*

## **Weekly Needs**

### **Ushers & Greeters**

Duties include greeting and welcoming worshippers before worship services, ushering worshippers to their seats, collecting the offering; serving communion; and serving as a resource to answer questions from the congregation.

*2 hours per week, several times a year*

### **Funeral Ushers and Greeters**

For funeral and memorial services held at the church, individuals are needed to greet and direct those attending funerals held at the church as well as distribute bulletins and assist with seating.

*1 hour as needed during the year*

### **Multilingual**

People needed who speak a language other than English and are willing to participate in reading a scripture translation during worship.

*1-2 times annually*

### **Audio & Visual Operators**

Operate sound system and coordinate audiovisual effects during worship services; training provided.

*2-3 hours per week, once each 4-6 weeks*

### **Worship Transition and Set Up Teams**

Assist in setting up and tearing down Worship Band microphones, music stands, speakers, and wiring; rearrangement of sanctuary and chapel at Friendly campus. Assist with various set up and tear down needs at Lake Brandt campus.

*15 minutes - 1 hour a week, once a month*

### **Media Ministry**

An individual who will duplicate the worship services on Monday morning to DVD, CD and to MP3 files. DVD and CDs are distributed to homebound and available for check out in the Adult Library. MP3 files of the sermon go on the website. Training provided.

*2 hours per week*

### **Monthly Needs**

#### **Communion Preparers**

Prepare communion elements for worship services, place elements on communion table before services, and clear communion table after worship services; training provided.

*1 hour each month, several times each year*

#### **Communion Servers**

Assist ministers in serving communion to members of the congregation.

*1 hour each month during worship, several times each year*

### **Music**

#### **Chancel Choir Member**

The Chancel Choir is a non-auditioned group that provides music for the 11:00 traditional worship service throughout the year. In addition, the choir performs two major choral works each year with orchestra. Rehearsals are on Wednesday evenings at 7:30 with a brief warm up on Sunday mornings at 10:15 am before the worship service.

*3 hours a week, 40 weeks a year*

#### **Musicians – Worship Band**

This is an auditioned group which provides music leadership for Westminster's contemporary worship services. Instrumentalists are needed to assist in special services. Although high level vocal and/or instrumental skill is necessary, formal musical training is not a requirement.

#### **Music Camp**

Serve as volunteer support to Director of Music Ministries for a one-week summer camp. No musical experience required. Volunteers will assist music staff and serve as group leaders for classes of 15-20 children. Volunteers are also needed for snack preparation.

*15 hours; 1 time per year*

#### **Children's Choir Assistant**

Serve as volunteer support to Director of Music Ministries during choir rehearsals. No musical experience required.

*Time varies*

## **Arts**

### **Visual Arts Volunteer**

Arranging seasonal decorations, changing banners as liturgical seasons change for both campuses.

*3 hours per week, 1-2 months a year*

### **Advent Decorations Volunteer**

Decorate all service locations for Advent; set-up and decorate Chrismon and angel trees; place wreaths, candles, and garland; take down decorations after Advent.

*3-5 hours, once a year*

# SERVE

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## Outreach Ministries

The mission of Westminster Presbyterian Church Outreach ministry is to seek and respond to the needs of God's people by striving to transform lives and equip our community for faithful service. As we center our efforts around shelter, hunger, educational and medical needs, we build relationships, share resources and enrich lives.

### **Ongoing - Local Outreach**

#### **Eastside Park Community Center Homework Helper**

Volunteers serve as homework helpers and provide other volunteer assistance at the Eastside Park Community Center.

*3-6pm Monday thru Thursday of each month*

#### **Guilford Interfaith Hospitality Network Volunteer**

Westminster houses homeless families in our church four times a year. Opportunities to participate in hosting the guests include getting our facility ready, van driving, preparing meals, and being an evening or overnight host for the families.

*Time required varies by task*

#### **Mobile Meals Volunteer**

The Mobile Meals organization ensures that homebound seniors receive a hot meal and interaction with the outside world five evenings a week. You provide and deliver lunch or dinner the first Wednesday of each month to a homebound senior.

*2 – 3 hours the 1<sup>st</sup> Wednesday of each month*

#### **Morehead Elementary Lunch Buddy**

This program pairs caring adults with Morehead Elementary students in grades 3-5 who need positive role models in their lives. The one-on-one relationship that develops often makes a profound difference in the child's life. Each lunch period is 30 minutes and meeting once a week is preferred.

*1 hour per week when school is in session*

#### **Out of the Garden Project**

Morehead Elementary Weekend Feeding Program is for children and their families. Volunteers help aid in the procurement and delivery of nutritional food items to supplement school children and their families' needs to be fed over the weekend. Opportunities include: Tuesdays, noon – 2pm for general work and packing when needed; Thursdays to pack the grocery bags of food (3:30-5:00pm); picking up and delivery of food to/from the school; donating items for the backpacks; delivering donations from WPC to the warehouse; periodic clean up/organization days on Saturdays.

#### **Partnership Village Volunteer**

Partnership Village is a transitional housing community for formerly homeless individuals and families. Volunteers for this ministry work with these families to provide back to school supplies, Thanksgiving dinner and the Christmas Store.

*1- 2 hours per month in **August, November and December***

### **Pathways Shelter Dinner Server**

Operated by Greensboro Urban Ministry, Pathways provides emergency, temporary shelter for homeless families with children. Every third Thursday of the month different volunteers prepare and serve dinner for the transitional residents.

*2 hours per dinner*

### **Senior Wheels Transportation Volunteer**

On the fourth Monday of each month Westminster volunteers can be found throughout Greensboro transporting adults 55 years and older to and from their medical appointments.

*2 hours the 4<sup>th</sup> Monday of each month*

### **Weaver House Breakfast Volunteer**

Operated by the Greensboro Urban Ministry, Weaver House provides temporary shelter for homeless single adult men and women. On the first Sunday morning of each month Westminster members prepare and serve breakfast, as well as lead devotional music and prayer.

*2 hours first Sunday of each month*

**Annual Events**      *Sign-Up Opportunities will be in Take Note & website closer to the date*

### **Alternative Giving Volunteer**

Volunteers will assist with the Alternative Giving Sale that is held in December during the Advent season.

*4 hours one Sunday in **December**; other times as needed*

### **CROP Walk Participant**

The Greater Greensboro CROP Walk/Run is an annual 5K-community walk/run that raises money to feed the hungry in Greensboro through Urban Ministry and throughout the world through Church World Service.

*2 – 3 hours the day of the walk in **October***

### **Gleaning**

Gleaning is the traditional Biblical practice of gathering crops that would otherwise be left in the fields to rot. Gleaners go to the farmer's site, pick crops, and deliver them to area agencies. Email notification from the Triad Gleaning Coordinators of gleaning opportunities is given during the growing season.

*4 hours per work day*

### **One Great Weekend of Service**

This weekend provides a day of service in the community and an emphasis during each worship service on local, national and international outreach by mission participants. Opportunities for service include landscaping projects, visitation to local senior living communities and many other ways that improve people's lives in our community.

*4 hours for service projects*

### **Missions Auction Volunteer**

Cataloging, database entry, separating, transporting, arranging rooms, along with many more skills are required to make the annual Missions Auction a successful event.

*Various hours from March through April*

### **Salvation Army Bell Ringer**

Joining the Salvation Army's bell ringing campaign is a favorite event for many families at Westminster in the weeks leading up to the celebration of Christ's birth.

*2 hours per shift between Thanksgiving and Christmas*

### **National & International Outreach**

#### **Appalachia Service Project Trips**

This home repair ministry builds faith and strengthens relationships by addressing the housing needs of low-income families in Kentucky, Tennessee, Virginia, and West Virginia.

*Two 3-day trips are sponsored each year, one in the **spring** and one in the **fall**.*

#### **Disaster Relief Trip**

Yearly trip to areas of the U.S. involved in recovery projects needed as the result of devastation from natural disasters.

#### **Haiti Mission Trip**

Members of Westminster travel to Haiti with Family Health Ministries to work with their medical clinics. Both medical and non-medical folks are needed to participate on these teams.

#### **Kenya Mission Trip**

Participants visit and serve at both urban and rural schools in impoverished areas of Kenya.

Time is spent working with the babies at the New Life Home Orphanage in Nyeri, Kenya.

Visits are made to the Tumutumu Hospital which WPC supports financially, the Ark, and the Kazuri bead factory.

*Trip length approximately 11 days*

#### **Mexico Building Trips**

On each of the week long trips during the summer, participants build one home alongside the future homeowners. Our teams work under the direction of Constructores para Cristo.

*Age requirement: 14 or over*

# SERVE

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## **Administration and Finance Committee**

The **Administration and Finance Committee** oversees the administration and finances of the church. The Committee is responsible for the church budget, stewardship, office equipment, technology, insurance, property acquisition, and endowment.

### **Administration and Finance Committee**

Oversee all aspects of the administrative and financial aspects of the church.

*2 hours per month; 10-12 times a year*

### **Endowment Committee**

Oversee the invested endowment funds and serves as communicators to the congregation regarding options of gifts.

*2 hours per meeting- quarterly*

### **Stewardship Committee**

Oversee and participate in the stewardship campaign logistics in the fall of the year.

*10 hours per month, 3 months per year*

### **Technology Teams**

Provide technological advice and expertise for the purchase and maintenance of all office equipment including computers, copiers, audio/video equipment, and telephone systems.

*2 hours per month to attend committee meeting; other hours vary according to projects*

### **Computer Input**

Assist with computer input and record keeping.

*Time requirement varies; 2 – 4 hours per month*

### **Church Office Receptionist**

Greet visitors to church office and answer incoming calls. Assist with copying and mailings.

*Time requirement varies; 2 – 4 hours per month*

### **Church Office Assistant**

Assist with mailings, newsletter assembly, printing, and other general clerical tasks.

*Time requirement varies; 2 – 4 hours per month*

# SERVE

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## Property Trustees - Building & Grounds

The **Property Trustees Committee** oversees the maintenance of the church's buildings and grounds. The Committee is responsible for the Sanctuary, Chapel, offices, classrooms, Fellowship Hall, kitchens, Youth House, Redington House, and Columbarium as well as the lawn and grounds of the church and both houses.

### **Building and Grounds Committee**

Oversee buildings and grounds of the church. Determine needs and facilitate completion of those needs.

*1-2 hours per month*

### **Gardening & Landscaping**

Planting, watering and caring for plants and flowers on church grounds. Weeding and mulching.

*4 hours, 3-4 times a year*

### **Carpentry**

Help with small building projects.

*As needed.*

### **Handyperson**

Assist with small repair projects, assembly of prefab items.

*As needed.*

### **Painting**

Assist in painting projects – both interior and exterior.

*As needed.*

### **Snow Removal**

Snow removal and salting when needed.

*2 hours, as the weather dictates*

# LEARN

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## Adult Ministries

The **Adult Ministries Committee** is responsible for all adult education programs, including Westminster Studies (W.E.L.L. Westminster Eat, Learn, Live programs), Church School classes, long-term Bible studies, small group and discipleship-building programs as well as other special offerings for adults. The committee also manages the Westminster Church Library for adults and youth.

### **Adult Ministries Committee Member**

Serve as an active committee member in planning and implementing Adult Education programs (including Sunday morning and Wednesday evening classes), Bible Studies, Singles Ministries, and resource coordination.

*1-2 hours per month; meetings 6-8 times a year*

### **Westminster Studies Course Liaison**

Serve as coordinator for one of the Westminster Studies classes. Duties include distributing books and/or handouts and providing general assistance to course instructor.

*1-2 hours per week during W.E.L.L. sessions*

### **Class/Small Group Facilitator**

Facilitators will lead class sessions, Bible studies and other small group opportunities. They will also establish class schedule and encourage participation.

*2 – 4 hours weekly; depends on individual class schedule*

### **Church Library for Adults and Youth – Committee Member**

Assist with shelving and cataloging of books, DVDs, CDs and curriculum resources

*2 – 4 hours per month*

### **Devotional Guide Committee Member**

Help organize, design, and publish seasonal devotional guides (Advent and Lenten).

*4-5 hours per season*

### **Singles Ministry Committee Member**

Work with other singles to plan and implement singles activities and studies. Encourage participation in singles ministry.

*1-2 hours per month*

### **Men's Ministry**

Work with men of all ages to define and initiate men's ministry as part of Westminster's adult ministry programs.

*1-2 hours per month*

### **Young Adults' Ministry**

Work with young adults to define and initiate fellowship, programs, study for young adults as part of Westminster's adult ministry programs.

*1-2 hours per month*

### **Women's Ministry**

Facilitate women's Bible or small group study.

*1-2 hours per week; depends on individual class schedule*

# LEARN

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## Children's Ministries

Honor our baptismal vows by serving Westminster's children and families in the areas of spiritual nurture, faith formation, outreach and fellowship.

### **Children's Ministries Committee Member**

Be an active volunteer in a program area of choice and provide creative leadership. Some activities are on-going and some are one time per year. Committee meetings are 1 hour each month.

### **Ongoing**

#### **Church School Teacher**

Lead Church School lesson at Friendly Ave or Lake Brandt Campus. Curriculum provided and resources ready. Teachers use their gifts to not only impart lessons from the Bible, but to help children relate them to their everyday lives as well as encourage fellowship within age groups. You can be as creative as you want. Training provided.

*As many hours as you feel called to give*

#### **Church School Shepherd**

Assist lead teacher of Church School at the Friendly Avenue or Lake Brandt Campus.

Volunteers needed for all services at both campuses.

*As many hours as you are called to give*

#### **Children's Wing Greeter**

Volunteer will greet families, direct parents and children to classrooms and answer questions. Greeters will also provide information about special events of the day. Lastly, this volunteer will relay information to Director of Children's Ministries.

*20 minutes prior to the 9:30 service on Sunday - Friendly Avenue Campus*

#### **Nursery Volunteer - Worship**

Assist paid nursery workers welcoming families and with the childcare during worship. Holding babies, playing, and feeding as needed.

*1-2 hours per quarter*

#### **Nursery Volunteer - Weekday Mornings**

Nursery support during Bible studies for babies to preschoolers. Duties include holding babies and toddlers, playing, and feeding as needed.

*As needed*

#### **Bucket Committee**

Help prepare the materials for upcoming church school lessons and put them in appropriate "buckets" for each class. Work can be done at home or at the church office. All ages welcome.

*Every week or once/month rotations available.*

#### **Outrageous Outreach Coordinator**

Work with a committee to plan monthly outreach activities for 4<sup>th</sup> & 5<sup>th</sup> graders on and off campus. Identify and coordinate volunteers to help with events as needed.

*Monthly responsibilities*

**Outrageous Outreach Volunteer**

Assist with monthly Outrageous Outreach activities for 4<sup>th</sup>-5<sup>th</sup> graders on and off campus.  
*2 hours; once a month*

**Children @ The W.E.L.L. Leaders**

The hour begins with full group activities and lesson introductions followed by ages separated out to explore the lesson of the evening. Leaders are needed for both aspects to facilitate a class of children in a time of Bible study, small group and fellowship. Curriculum and all supplies provided.

*1 hour; 5-10 weeks per year*

**Children @ The W.E.L.L. Shepherds**

The hour begins with full group activities and lesson introductions followed by ages separated out to explore the lesson of the evening. Shepherds are needed to assist leaders and help the children participate in a time of Bible study, small group and fellowship. Curriculum and all supplies provided.

*1 hour; 5-10 weeks per year*

**Children's Book & Book Rack Assistant**

Works with Directors of Children/Family Ministries to assure that age appropriate books are located in each classroom and are periodically rotated. Helps keep the worship book racks stocked and orderly.

*1 hr/week or once/month in the school year*

**Special Needs Children's Assistant**

Work with families to make worship experience positive for parents and children. Shadow child in classroom, train others to do so.

*Time Varies*

**Summer Programs****Vacation Bible School Coordinator**

Works with a committee of volunteers (and staff) to choose curriculum, plan the VBS experience, facilitate the work of the VBS committee in all aspects of producing VBS.

Volunteer support in all areas of Vacation Bible School for more than 200 total participants, including offsite for Outrageous Outreach activities. Areas include set-up, recreation, snack, teaching, crafts, music, nursery and clean-up.

*As many hours as needed during the year to prepare, + VBS*

**Vacation Bible School Leaders & Shepherds**

Like other ongoing events, Leaders & Shepherds will be given curriculum and training to help lead the children in the various aspects of VBS.

*The hours of VBS weeks (Preschool and Elementary weeks), plus a pre-VBS training, and any daily prep needed*

**Vacation Bible School Volunteers**

Volunteer support in all areas of Vacation Bible School for more than 200 total participants, including offsite for Outrageous Outreach activities. Areas include set-up, recreation, snack, teaching, crafts, music, nursery and clean-up.

*5-15 hours; 2 times (preschool and elementary)*

# LEARN

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## Youth Ministries

***Westminster Youth Ministries will be for every young person a safe, inviting and nurturing community of youth and adults growing together in Christ.***

As **Youth Ministries** continue to grow at Westminster, we have an increasing need for adult volunteers to serve on our team to help fulfill our vision. Whether it is teaching a class, advising a youth group, working together with youth in local outreach or developing a one-on-one relationship as a mentor, there are many ways to get involved and provide a lasting impact on our young peoples' lives. All the leaders who have invested their time and talents with our youth will tell you that it has had a profound impact on their own spiritual growth and faith journey.

### **Year Long Commitments**

#### **Sunday School Teachers**

Facilitate and lead as a team using supplied curriculum to present the Bible to middle and high school students in a way that is real and practical in their daily lives.

#### **Confirmation Leaders**

Support the confirmation class during the school year by attending and leading the Sunday morning class, attending retreats, working with mentors, and participating in special events during the year, including worship when youth are confirmed.

#### **Confirmation Mentors**

Work one-on-one with an 8<sup>th</sup> grade participant throughout their confirmation school year to build and nurture meaningful Christian relationships between youth and adults.

#### **Youth Group Leaders**

Primary responsibility is to help plan and lead youth group while building meaningful and lasting relationships with the young people of the church. Middle school meets on Wednesday nights 5:30-7:00 during W.E.L.L.; High school meets on Sunday evenings from 6:00-7:30.

#### **Table Group Hosts**

Work as a pair to open their home(s) monthly, provide a meal, and lead a lectio divina bible study for a small group of (approx 6) youth. The goal of table groups is to provide a safe place where young people can explore the Bible while forming meaningful relationships with other young people and adults.

#### **Grade Level Special Events Coordinators**

Plan periodic special events for specific age level(s) to provide fellowship activities for building community among grade members.

#### **College Ministry Coordinator**

Recruit and oversee Secret Saints for WPC college students. This person also plans a gathering for college student's home over Christmas.

**College Ministry Secret Saints**

Are paired anonymously with WPC college students(s) to send notes, cards and care packages throughout the school year.

**Short-term Commitments/As Needed Commitments****30 Hour Famine Planning Team**

Plans the 30 hour fasting period including community service projects, hunger/homelessness education and camp out.

**Youth Worship Volunteers**

Are needed to assist in the set up and running of periodic youth worship services, especially Youth Sunday.

**Food Coordinators/Volunteers**

Are needed to set up/provide/serve/clean up food for Sunday School, youth groups and other special events. Youth love to eat!

*# of volunteers needed 4-5*

**Outreach Volunteers**

Individuals who enjoy outreach and are willing to work alongside youth while serving others in off-campus settings, both local and summer mission trips.

**Chaperones for Retreats/Off Campus Trips**

Individuals who enjoy spending time with youth and are willing to rough it in a sleeping bag if trip is overnight.

**Drivers – CDL Licensed for Bus/15 Passenger Van/Drive on Own**

Indicate your driving choice and if appropriate how many your vehicles can hold.

# CARE

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## Congregational Care

The **Congregational Care** committee leads our congregation to demonstrate Christian caring and compassion to all persons related to the life of Westminster Presbyterian Church. *Additional opportunities can be found under Women of Westminster, Children's & Youth Ministries.*

### **Bereavement Care Team**

Provide compassionate expressions of sympathy through a meal for the family, or a reception at the church following memorial/funeral service. Needs include providing food for the reception/meal and/or assisting as needed at a reception.

*As needed*

*# of volunteers needed: 25+*

### **Company of Intercessors**

The Prayer Team receives a list of the weekly prayer requests and is asked to faithfully hold those persons and concerns before God in prayer.

*Ongoing commitment for those who sense God's call to intercessory prayer.*

### **Culinary Care Team**

Provide a meal (home-cooked or store bought) to members and friends of our congregation during a time of need. Volunteers work as a team and serve twice per year at agreed upon times. Option also to just bake cookies or breads or prepare freezer meals at various times.

*As needed*

### **Health Team**

To provide resources and services for our congregation. To promote physical, emotional, and spiritual health. No medical experience necessary.

*Monthly meetings and short term responsibilities with different task groups.*

### **Helping Hands**

Provide household assistance with clean up, repairs and "make safe" tasks for church members in need. A coordinator guides the activities for each task.

### **Homebound Communion**

Take communion to homebound church members at least twice a year. The visitor shares church news, scripture, and prayer and the Lord's Supper.

*At least bi-annually*

### **Homebound Floral Delivery**

Flowers donated to the church for special occasions are made into smaller arrangements and delivered to our homebound or sick members. Volunteers are needed for arrangements and deliveries.

*As needed*

### **Infertility Network**

This team supports those yearning to conceive a child by providing a listening, caring, and supportive presence.

*As needed*

**JOY (Just Older Youth) Team**

To provide senior members an opportunity for fellowship through a monthly meal and program. J.O.Y. team volunteers help set up, serve, and clean up.

*Monthly*

**Men's Visitation Team**

To provide a regular visit to those men having a difficult time getting out due to sickness, injury, loss or life altering experience. Visitors exhibit a caring heart and a willingness to visit in others' homes. *One annual initial gathering with a pastor and the Men's Visitation coordinators and team captains.*

*Bi-monthly visits*

**Prayer Shawl Ministry**

To knit and pray a shawl according to a specific pattern to be blessed and given to those in need during difficult times. A coordinator organizes periodic gatherings for group prayer, reflection, and sharing.

*As available*

**Prenatal Loss Network**

This team provides support for couples who have experienced prenatal loss by visiting, providing a meal, offering friendship or other gestures of care. The leader, along with a minister or Stephen Minister, will provide guidance for care.

*As needed*

**Seminary Students**

Support seminarians, deliver scholarship funds to our seminarians, and keep the ministers and elders informed of the status of Preparation for Ministry. Serve as liaison with seminary students on behalf of the Session and in concert with Salem Presbytery Committee on Preparation for Ministry.

*One or two year commitment for periodic contact*

**Stephen Ministry**

Following training, Stephen Ministers provide confidential and competent care to persons who are going through a difficult time. Stephen Ministers make weekly contacts/visits with their care receivers and attend monthly peer supervision gatherings.

*At least a 2-year commitment*

**Transportation Ministries**

Provide transportation to and from church services and other events as requested by the coordinator to enable our homebound members to attend worship and events on a regular basis. Some needs require transporting wheel chairs.

*As Needed*

**Wholeness and Healing Service (Elder)**

To provide a time for community prayer that includes an opportunity for ministers and elders to surround individuals yearning for healing and wholeness with prayer, the laying on of hands and anointing. This contemplative service includes Taize' music and a time of silent reflection. Elders of the church are invited to serve as members of a prayer team for this service.

*1 hour per service – second Sunday of even months*

**Women's Visitation Team**

Visit women who are homebound due to sickness, injury, loss of spouse or family member or other life altering experience. Visitors exhibit a caring heart, gifts of conversation, and a willingness to visit in others' homes.

*Monthly or as needed.*

**Worship Attendance & Worship Response Card Recorders**

Keep a record of attendance of visitors and members as well as provide weekly response to Take Note key words and prayer requests and distribution of information to designated persons and committees. Computer experience helpful.

*Monday mornings 2-3 hours each week*

**Writing Ministry**

Writing notes and cards of Christian support to other members of our congregation who have experienced some type of life-changing experience such as death, sickness, injury, divorce, loss of employment, etc. to show compassion and encouragement.

*As requested*

# CONNECT

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## Congregational Connections Committee

Work with Westminster's congregation to help each and every person discover their unique and God-given gifts. Help them discern how to use these gifts for service in our church, the community and in the world. Assist new members and visitors to become involved in activities of service, study, and fellowship.

### **Congregational Connections Committee**

Join the Congregational Connections Committee. Help develop, plan and execute events and endeavors where the congregation can discover their gifts and talents they can offer to service.  
*1-2 hours; 4 – 6 times a year*

### **First Friends**

First Friends help provide a welcoming atmosphere for new church members (one new family unit assigned per 6-12 month time period) through intentional and long lasting relationships. We connect new members to ministries where they are spiritually nurtured and where their gifts are embraced. If you are outgoing, a good communicator, and like to meet new people – this is a great volunteer opportunity for you.

*2 hours per month*

### **Welcome Team**

Assist the ministers following worship as they greet the congregation. Take notes for the ministers as needed and answer questions from visitors.

*30 minutes – 1 to 3 services per month*

### **New Member Dinner Volunteer**

Serve as part of a team at New Member Dinners helping new members feel welcomed. In addition, help with set up, serving and clean up.

*3 hours per quarter*

### **Publicity**

Work with church personnel to ensure an effective communications strategy with our publications, website, and other internal and external publicity efforts. Need people with backgrounds such as Photographer, Graphic Designer, Copy Editor, Writer, Communications Project Manager, and Web Site Developer.

*Varies*

### **Spiritual Gifts and Discovering the Faith Class Facilitator**

Help facilitate, or co-facilitate with a minister, a Spiritual Gifts or a Discovering the Faith class. Also assist attendees with choosing a place of service in the church and answer questions about Westminster's volunteer opportunities.

*2 hours per week during time class is offered*

### **Visitor Gift Delivery Team**

Serve as a part of a team that delivers a token of appreciation to the first time visitors.

*As needed*

**Art & Photography**

All program areas use the resources of our creatively gifted. Art projects that require this skill include: posters, t-shirt designs, calligraphy, and art for special projects. Take photos during church events: outreach, fellowship, concerts, etc.

*Time varies*

**Writers**

Periodically write stories, articles, brochures or web content for various ministries. Do interviews and write articles for Westminster Life Newsletter.

*2-3 hours monthly ,*

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## Fellowship Committee

The **Fellowship Committee** plans and executes various social, travel and sports-related events throughout the year for all age groups where church members and guests can come together in a Christ-centered community to build new friendships, nurture existing relationships and foster connectedness and belonging within our church family. Events include our church-wide summer picnic, a fall gathering and Advent event. We also plan special meals such as our monthly men's breakfasts, concert dinners and our Wednesday evening meals during W.E.L.L. (Westminster Eat Learn Live). Day trips and 2-3 day special getaways once or twice a year are a highlight for many in our congregation. Sports events such as golf and tennis as well as organized league youth basketball, men's softball, and weekly exercise opportunities are also offered.

### Ongoing

#### **Fellowship Committee Member**

Foster fellowship within our faith family by giving of time and talents - whether it be creative or organizational to our varied annual events.

*1 hour per month*

#### **Fellowship Time Hospitality Team**

Volunteers needed to support our ministry of hospitality during the refreshment time on Sunday between services and at the Lake Brandt Campus. Duties include manning refreshment table and extending a warm welcome to all who are present.

*30 minute shifts*

#### **W.E.L.L. (Westminster Eat Learn Live) Meal Servers**

Meet our congregation while serving meals during our Wednesday Westminster Eat Learn Live program. Opportunities include setup, serve and clean up during 10- week programs.

*1 hour commitment each evening*

#### **W.E.L.L. Meal Helpers**

Extra hands are needed preparing the Wednesday evening (W.E.L.L.) meals. Duties include light prep work such as chopping, mixing and baking. All cooking will take place in the church kitchen at the Friendly Avenue campus. Shifts may vary each week depending on the chef.

*1-2 hour commitment*

#### **Men's Breakfast Chefs**

Volunteers needed to assist with food preparation, serving, and clean-up for men's monthly breakfast.

*2-3 hours per month (September – May)*

### Special Events

#### **Family Retreat Weekend**

Serve on a team that coordinates an offsite family retreat weekend. Team members are needed in the areas of program, registration, publicity, fellowship, music and worship to help plan and execute the retreat.

### **Summer & Fall Church-Wide Activities**

Many hands are needed to set up / shop / decorate / serve / clean up or assist with an activity.  
*2 hour shift*

### **Special Event Volunteer**

Varied opportunities each year such as ice cream social, movie night, game night, sports-related events to help as a volunteer.

*2 hour shift*

### **Decorate for Fellowship Events**

If you have a creative spirit or an artistic touch, we have many opportunities to help set a theme for a program or event.

*2 hour commitment*

### **Men's Retreat Team**

Volunteers needed to coordinate annual men's weekend.

*3-4 hour commitment*

### **Sports**

#### **Sports Volunteer**

Volunteers needed who have some knowledge of various sports (basketball, soccer, softball, tennis, volleyball, golf) to assist at church gatherings.

*2-3 hour commitment*

#### **Youth Basketball Coach**

Coaches needed for boys' and girls' middle and high school winter church league teams.

*November – February*

#### **Golf Outing Coordinators**

Help with planning and executing annual golf outing.

*3-4 Hour commitment*

#### **Tennis Social Coordinators**

Volunteers needed to coordinate tennis activities.

*3-4 Hour commitment*

### **Holiday Events**

#### **Advent Meal Volunteer**

Set up, serve and/or clean up opportunities available for annual Advent event that brings together several program areas for an afternoon of fellowship.

*2 hour commitment in December*

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## Women's Ministries

### **Circle Co-Leader**

Serve as co-leader of one of the Women's Circles that meet once a month from September to May.

*2 hours per month*

### **Circle Bible Moderator**

Serve as Bible study leader for one of the Women's Circles that meet once a month from September to May. *(Bible study guide with lesson programs is provided).*

*2 hours per month*

### **Women's Dinner Volunteers**

Volunteers needed to decorate, set up, serve and cleanup for the annual spring gathering dinner and fall salad supper.

*2 hours per event*

### **Women's Retreat Team**

Serve on a team that coordinates the annual Women's Retreat. Team members are needed in the areas of program, registration, publicity, fellowship, music and worship to help plan and execute the retreat.

*4-hours per month from April to August*

### **Angel Makers**

Join others once a week on Thursday mornings beginning in January and continuing weekly until finished to craft angel Christmas tree ornaments for each family of the Westminster congregation. Ornaments are distributed during Christmas eve services.

*2 hours once a week*